

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes February 19, 2020**

Regular COUNCIL MEETING

Council Chambers

Call to Order Regular Council Meeting: 6:00 pm

1. **ADDENDUM TO THE AGENDA** - n/a

2. **DECLARATION OF PECUNIARY INTEREST**

a) Councillor Janet Gordanier declared a conflict with item 5c - February 12, 2020 Minutes.

b) Mayor Beth West declared a conflict with item 18a - Surplus Chairs

- Written/signed declarations on file.

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson Report

- Truck 12 was in for repairs; since the truck is new, RWF to clarify if the current work is under warranty or if the work will be given an extension on the warranty.

b) Beaver Control – Trapper request \$25 per trip

**ResIn 2020-38**                      **Boris Koehler**                      **Keith Hoback**

**WHEREAS** the Licensed Trapper attends to a site upon request of the Road Working Foreperson;

**BE IT RESOLVED THAT** this Council approves Randy Booth's request for \$25 per trip for nuisance beaver control.

**CARRIED**

RWF to clarify the type of traps used and the frequency of inspection required.

- c) A round of test drive demonstrations for graders will be arranged later this year; the grader is due to be replaced in 2021.

4. **PUBLIC PRESENTATIONS: 6:30 pm** n/a

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

**ResIn 2020-39**                      **Mike Jones**                      **Beth West**

**BE IT RESOLVED THAT** this Council approves the January 15, 2020 minutes as presented. (Keith Hoback abstained).

**CARRIED**

**ResIn 2020-40**                      **Mike Jones**                      **Beth West**

**BE IT RESOLVED THAT** this Council approves the January 22, 2020 minutes as presented. (Boris Koehler and Keith Hoback abstained). **CARRIED**

**ResIn 2020-41**                      **Mike Jones**                      **Beth West**

**BE IT RESOLVED THAT** this Council approves the February 12, 2020 minutes as presented. (Janet Gordanier declared a conflict of interest and abstained). **CARRIED**

**REPORTS:**

**MUNICIPAL STAFF REPORT'S continued:**

6. Planning & By-law Enforcement (K. Morris)

a) Building Permit Summary Report – no new activity

b) Planning Tariff (review – see also by-laws)

c) Building Permit Fees Review (By-law 2007-19)

- Some Municipalities in the area have indicated that they may be reviewing and updating their fees at some point in the next year as a number of Municipalities have not increased their fees in 13 or more years. Recommendation from staff is to hold on the present fees until a

thorough area review is completed by the Clerk's group.

- Fees structure will remain status quo for now

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a) FONOM Conference; May 13-15, Timmins; Registration \$400

**ResIn 2020-42 Mike Jones Boris Koehler**

**BE IT RESOLVED THAT** this council approves **Beth West and Keith Hoback** to attend the 2020 FONOM Conference in Timmins from May 13<sup>th</sup> -15<sup>th</sup>; registration fee \$400.00. CARRIED

b) Water billing – collection

**ResIn 2020-43 Boris Koehler Mike Jones**

**BE IT RESOLVED** that this Council confirms that re-invoicing (including water billing) falls under the Administration Fee and is to be charged out per the User Fees & Charges By-law (as amended). CARRIED

8. Community Fire Safety: n/a

9. Community Emergency Management Program ~ (M. Jones): n/a

10. Animal Control: n/a

#### COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler): n/a

12. Recreation ~ (B. Koehler): n/a

13. Tri-Neighbours & Waste Management ~ (B. Koehler): n/a

14. Cemetery ~ (Keith Hoback)

a) Minutes Jan 28<sup>th</sup> - reviewed

b) Cemetery Board request to increase locating fees & advertise for one locator

**ResIn 2020-44 Mike Jones Boris Koehler**

**WHEREAS** the Cemetery Board has requested increases;

**BE IT RESOLVED THAT** this council approves the compensation for the Cemetery Locators and Urn Diggers as;

- \$200 Annual Honorarium per Locator (2 max)
- \$50 + HST per Locate if the backup locator is utilized
- \$100 + HST per Cremation digging. CARRIED

c) Cemetery By-Law – amendment (see also by-laws)

d) Cemetery Board request to contract out spring cleanup

**ResIn 2020-Defeated Boris Koehler Mike Jones**

**WHEREAS** the Cemetery Board has requested assistance for the Spring Clean-up on May 2<sup>nd</sup>, and;

**WHEREAS** the work required is too much for one person and the volunteer base is dwindling;

**BE IT RESOLVED THAT** this Council authorizes staff to quote out the Spring Clean-up of the 5 Cemeteries. **DEFEATED**

15. Library, Parks & Hall ~ (B. West)

a) Hall Rental Agreement – revised

**ResIn 2020-45 Mike Jones Boris Koehler**

**BE IT RESOLVED THAT** this council approves the amended Hall Rental Agreement as attached. CARRIED

b) Library Minutes (Feb 13<sup>th</sup> Jan 9<sup>th</sup>) & Financials (Jan 2020) [not available]

16. Health and Safety ~ (M. Jones)

a) Minutes Jan 29<sup>th</sup> - reviewed

17. Personnel:

a) Casual Administrative Assistant

**ResIn 2020-46 Mike Jones Boris Koehler**

**WHEREAS** the Temporary Vacancy for Casual on-call Administrative Assistant has become a permanent vacancy and;

**WHEREAS** formal interviews and testing have taken place to fill this position;

**BE IT RESOLVED** that Nancy Lapish is hired as backup On-Call Casual Administrative Assistant effective Feb 19, 2020, and;

**FURTHER THAT** Tracey Derosbie is also hired as a 2<sup>nd</sup> backup On-Call Casual Administrative Assistant effective March 1, 2020. CARRIED

- b) Cupe Negotiations Mtg – Feb 20<sup>th</sup>.
- c) Re-advertise for Casual Road Equipment Operator

18. Other:

- a) Bid received on 3 chairs
  - Mayor Beth West (declared a conflict at the beginning of the meeting) and left the room.
  - Acting Mayor Mike Jones read the resolution:

**ResIn 2020-47**                      **Boris Koehler**                      **Mike Jones**

**WHEREAS** the Township has received 3 bids for surplus chairs;

**BE IT RESOLVED THAT** this council approves the sale of 3 surplus chairs to Beth West in the amount of \$20 each.

All other items listed as surplus on the website will remain available until sold. All bids are to be in a sealed envelope and received by the Tuesday prior to each meeting for consideration at the next regular Council Meeting. CARRIED

- b) Central Algoma Freshwater Coalition – membership

**ResIn 2020-48**                      **Mike Jones**                      **Boris Koehler**

**BE IT RESOLVED THAT** this council renews its Central Algoma Freshwater Coalition Membership in the amount of \$250.00. CARRIED

19. UNFINISHED BUSINESS: n/a

20. NEW BUSINESS: n/a

21. DISBURSEMENTS:

- a) Financial Statements - reviewed

**ResIn 2020-49**                      **Boris Koehler**                      **Mike Jones**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for January 1-31, 2020: General \$169,426.59; Health Centre (Dec 19/19) \$ 8,675.27. CARRIED

22. BY-LAWS:

- a) Tax Ratios

**ResIn 2020-50**                      **Mike Jones**                      **Boris Koehler**

**BE IT RESOLVED** that this Council gives three readings and approves By-Law 2020-**10** being a by-law to approve the Tax Ratios for 2020. CARRIED

- b) Planning Tariff

**ResIn 2020-51**                      **Boris Koehler**                      **Mike Jones**

**BE IT RESOLVED** that this Council gives three readings and approves By-Law 2020-**11** being a by-law to establish a tariff of fees for the processing of applications made in respect to planning matters; by-law 2006-47 is hereby rescinded. CARRIED

- c) Cemetery By-law (amendment)

**ResIn 2020-52**                      **Boris Koehler**                      **Keith Hoback**

**BE IT RESOLVED THAT** this council gives three readings and approves By-law 2020-**12** being a by-law for CEMETERY MAINTENANCE, MANAGEMENT AND CONTROL OF FOR CLOUDSLEE, HUMPHREY/Maple Grove, PLUMMER, PORTION OF ROCK LAKE AND MT.ZION (SANDS) CEMETERIES in the Township of Plummer Additional which includes the following amendments from the Cemetery by-law 2018-08:

**Interments:**

5. One (1) Full body interment and subsequently up to 4 cremains can be interred with a full body interment in regular lot pending that the lot can accommodate it without obstruction i.e. large rocks, tree roots. If the lot cannot accommodate 4 cremains, purchase of another lot will be required.

6. No more than four (4) cremains interments shall be made in each regular lot pending that the lot can accommodate it without obstruction i.e. large rocks, tree roots. If the lot cannot accommodate 4 cremains, purchase of another lot will be required.

By-law 2018-08 is hereby rescinded, pending approval of the BAO Bereavement Authority of Ontario. CARRIED

23. **NOTICE OF MOTIONS:** n/a

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS):** n/a

25. **CLOSED SESSION:** n/a

26. **CONFIRMATORY BY-LAW**

ResIn 2020-53                      Mike Jones                      Boris Koehler

**BE IT RESOLVED THAT** this Council gives three readings and approves By-Law No. 2020-13, being a by-law to confirm the proceedings of the meeting(s) held prior to and on Feb. 19, 2020. CARRIED

27. **ADJOURNMENT:**

ResIn 2020-54                      Keith Hoback                      Mike Jones

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 7:12 pm to meet again on March 18, 2020 or at the call of the Mayor. CARRIED

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Acting Mayor ~ Mike Jones

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Clerk ~ Vicky Goertzen-Cooke

**Acronyms:**

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township